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## EVALUATOR MANUAL TRANSMITTAL SHEET

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**Distribution:**

☐ All Child Care Evaluator Manual Holders  
☒ All Residential Care Evaluator Manual Holders  
☐ All Evaluator Manual Holders

**Transmittal No.**  
**08RCFCI-01**

**Date Issued**

September 2008

**Subject:**

Residential Care Facilities for the Chronically Ill  
First Aid Requirements – Online training for first aid

**Reason for Change:**

Add language to Section 87923(a)

**Filing Instructions:**

REMOVE – Page 28

INSERT – Page 28

**Approved:**

*SETON BUNKER for THOMAS STAHL*

*9/19/08*

**THOMAS STAHL Chief**  
Policy Development Bureau  
Community Care Licensing Division

Date

Contact Person: Seton Bunker

Phone Number: (916) 322-1192

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**87923 FIRST AID REQUIREMENTS (Continued)****87923****(a) POLICY (Continued)**

Online training for first aid is permitted. Currently a hands-on practice component is not required; however, it is recommended that any online training that has a skills competency component (e.g., first aid) include a hands-on practice component. The hands-on practice component would increase the confidence level of the participant and consequently augment staff's ability to perform their job duties. The hands-on practice component should be provided and overseen by an on-site instructor and address skills appropriate to the clients served.

**(a) PROCEDURE**

Review personnel records to determine that all staff required to have first aid training have a current (unexpired) certificate or card on file as proof of training.

If training is provided by another facility employee, check to see that the trainer has a current Standard First Aid Instructor certificate.